



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 03312021 Facilities – Maxine Smith STEAM Academy and East HS Marquee Signs
DEADLINE: March 29, 2021 at 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. It is recommended that interested bidders visit Maxine Smith STEAM Academy and East HS at the locations listed below prior to March 24, 2021.

Maxine Smith STEAM Academy
750 E. Parkway S., Memphis, TN 38104

East High School
3206 Poplar Ave., Memphis, TN 38111

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb webbw@scsk12.org and Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on March 26, 2021. Subject line of email shall read “Questions –IFB#03312021 Maxine Smith STEAM Academy and East HS Marquee Signs”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on March 26, 2021 by 4:00PM.

Bids Must be delivered to SCS Procurement Services Department at 160 S. Hollywood St., Room 126, Memphis, TN 38112 on March 29, 2021 no later than 11:00 AM CST.

IMPORTANT DATES:

Bid Release	March 16, 2021
Questions or Requests Due	March 24, 2021 @ 2:00 pm
Questions and Answers Posted	March 26, 2021 @ 4:00 pm
Bid Due / Bid Deadline	March 29, 2021 @ 11:00 am

Procurement Services
Shelby County Schools